Planning meeting

Thursday, April 14, 2016

Action points

1. Mohamed B. to print the psychiatry sheet as a mental health one to be taken next visits

2. Fatma to finish the contacts list for referral

3. Fatma to send the planning narrative about referral to technical team to make sure they are following it

4. Ahmed to deliver the whiteboards to the remaining PHCs

5. Follow up with the designer on the flyers

6. Finish flyers and once they are ready organize a workshop for the PHCs health educators (suggested date is May 9th)

7. Abigail to send to Mariam the partnership agreements for each NGO, Mariam to send to the NGOs and follow up with them

8. CEWLA: plan training for legal staff – start preparing in May to deliver in June

9. Abigail to discuss having tools for gender violence with the HQ, preferably in Arabic

10. Fatma to email Dr. Mona Hafez and the focal points about the monthly report

11. Abigail to meet with Dr. Mona Hafez within two weeks

12. Samy to check places for Iftar and the technical team to prepare the list of invitees

13. Once there is an IEC referent in place, start planning facilitation of health awareness sessions in PHCs

14. Mariam to assess the families' need for support via the NGOs

15. New IEC referent to plan the 2.6 activities

16. Abigail to take a look at the M&E tools

17. Abigail to amend the plan and share it with the rest